

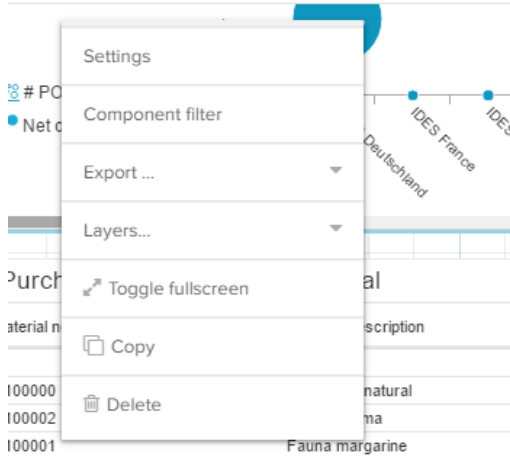
# General options

The configuration of all components are explained on their own pages.

However, all components share the same basic configuration.

Turn on [Edit-Mode](#) and right-click on any component.

## Purchasing organisations



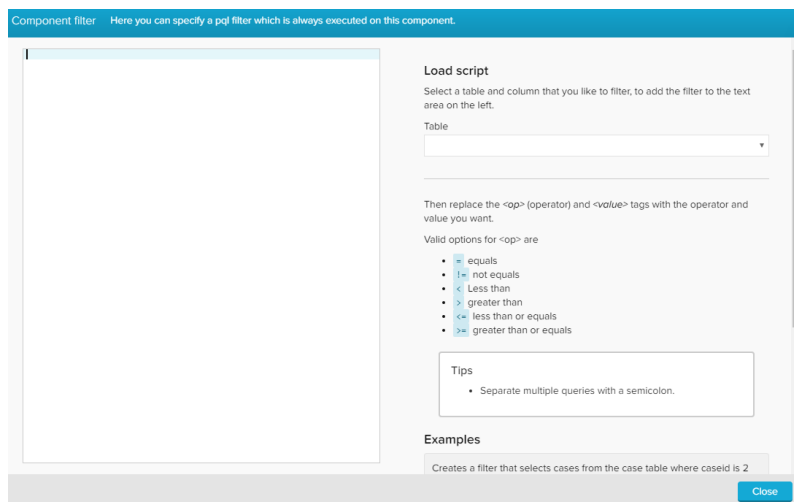
Settings will open the configuration of the component. You can find detailed description on all available settings for each component on their subpage.

Component filters limit the data which is displayed in the component. This functionality allows you to specify which parts of your dataset are shown in each component.

Let's follow an [example](#):

For a OLAP-table listing purchase order items, we only want to see purchase order items with the material number E-023102.

Right - click on the OLAP-table and choose "Component filter". The following window will appear:



Component filters are based on [PQL statements](#). You can enter any PQL statement on the left, to filter the cases that are displayed in the selected component.

To facilitate this process, SAP Process Mining by Celonis 4.2 includes **Load Scripts**, an editor to create a PQL template.

In our example, we need to focus on the "MATNR" column in the "EKPO" table.

Use the drop-downs to fill out a table and a column:

### Load script

Select a table and column that you like to filter, to add the filter to the text area on the left.

Table

EKPO ▼

Column

MATNR ▼

Add

Confirm your selection with

Add

The load script editor will paste the following PQL template in the query area on the left:

```
FILTER "EKPO"."MATNR" <op> <value>
```

Now replace the *<op>* (operator) and *<value>* tags with the operator and value you want.

Valid options for *<op>* are

- = equals
- != not equals
- < less than
- > greater than
- <= less than or equals
- >= greater than or equals

If you want to add multiple queries, please separate them with a semicolon.

For our example, the statement has to be the following:

```
FILTER "EKPO"."MATNR" = 'E-023102';
```

### Further examples

#### Example 1

```
filter "case_table"."caseid" = 2;
```

Creates a selection that selects cases from the case table where the caseid equals 2.

### Example 2

```
filter "case_table"."caseid" = 2;  
filter "activity_table"."activity_text" LIKE "%PO%";
```

Creates a selection with cases where the caseid equals 2 and the activity\_text contains the string 'PO'.

### Example 3

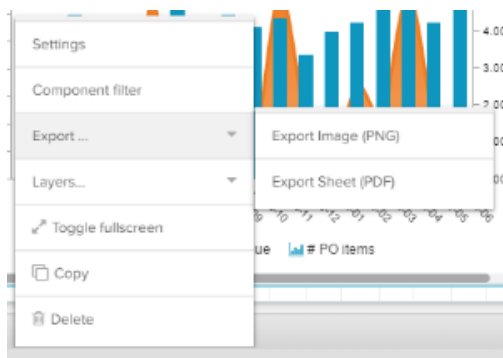
```
filter YEAR("case_table"."case_start_time") = 2010;
```

Creates a selection with cases where case\_start\_time is in the year 2010.

You can download a copy of the selected component as an image (png) or even the whole analysis sheet as a document (pdf).

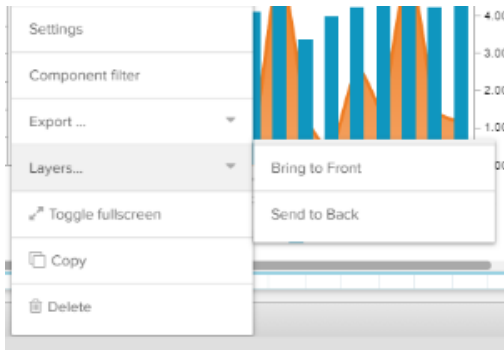
This is very useful to include analysis results in offline presentations.

Choose your format and a document will be stored on your hard drive. If nothing else has been specified, it will be stored in your default download-directory.



As you can drag & drop and scale SAP Process Mining by Celonis 4.2 components to any point and size within the analysis sheet, overlaps can't be ruled out.

If overlaps occur, you can specify, whether this document is to be shown in the foreground ("Bring to Front") or in the background ("Send to Back").



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As every other object in SAP Process Mining by Celonis 4.2, components can be copied and pasted in any other analysis sheet.

The "Paste" - option is only visible, when a component has been copied.

Click on an empty area on your analysis grid, perform a right-click and choose "paste".

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Choose "Delete" to remove this component from your analysis sheet.

Please note, that a deleted component can't be restored.

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